Journal of Psychologists and Counsellors in Schools Important — Instructions for Authors

1. To be reviewed for possible publication in this journal all authors must follow the instructions below and submit their manuscript to ScholarOne: http://mc.manuscriptcentral.com/jgc

For more detailed instructions for authors, please refer to the journal's website http://journals.cambridge.org/jgc

Review

All manuscripts are sent for blind peer-review to members of the editorial board and guest reviewers. The review process generally requires three months. The receipt of submitted manuscripts will be acknowledged by the editor, from whom a decision and reviewers' comments will be received when the peer-review has been completed. Papers submitted to the journal must not previously have been published nor submitted for publication to any other journal.

- 2. Papers should be between 4,000 and 6,000 words (excluding references)
- 3. Papers should be submitted in Australian English, rather than US English.
- 4. Contributions should follow the format and style described in the *Publication Manual of the American Psychological Association* (7th ed.). Spelling and punctuation should conform to *The Macquarie Dictionary* (4th ed.). For matters of style not covered in these two publications the *Style Manual for Authors, Editors and Printers* (7th ed.) should be consulted.
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- 7. Page: under the title of the article only the names and affiliations of the authors appear. Qualifications, present appointments, and postal and e-mail addresses should be given in a separate page 'Address for correspondence'. A word count and suggested running head of no more than 50 characters including spaces should also be provided.
- Do not use any footnotes. Endnotes should be kept to a minimum and listed at the end of the text under the heading Endnotes'. Acknowledgments should be placed at the end of the article with a separate heading.
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- Prior to sending artwork, the separate files of figures, graphs, illustrations, and so on, should be printed by the author to test that the fonts have been embedded correctly and there is no distortion in the artwork (e.g., lines and fonts reproduce cleanly with no jagged lines or fuzzy edges), as any such faults cannot be corrected by the publisher.
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The theory was first propounded in 1970 (Larsen, 1971).

Larsen (1970) was the first to propound the theory.

Examples of references are:

- Woods, M. C., & Burns, J. R. (2018). School camp refusal and reluctance: The role of the school psychologist. *Journal of Psychologists and Counsellors in Schools*, 28(2), 235-247. https:// doi.org/10.1017/jgc.2018.11
- Campbell, M. A., & Bauman, S. (2018). Cyberbullying: Definition, consequences, prevalence. In M. A. Campbell & S. Bauman (Eds.), *Reducing cyberbullying in schools* (pp. 3-16). Academic Press.
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