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## JOURNALS

# Social Policy Digest

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1. Prospective Guest Editor(s) of a Themed Section should, in the first instance, contact the Managing Co-Editors, Hugh Bochel and Catherine Bochel, by e-mail to spseditors@lincoln. ac.uk to outline their idea.

2. Following an initial discussion, a proposal for a Themed Section should be submitted in Microsoft Word format by e-mail to spseditors@lincoln.ac.uk. This should include:

a. the envisaged title

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c. a brief outline of the rationale for the Themed Section

d. a list of contents (listing all of the contributors, the titles of each article and an abstract for each)

3. Proposals are then reviewed by the Editorial Board. Guest Editors whose proposals are subsequently accepted, will be invited to publish a Themed Section in the journal.

4. Themed Sections should contain the following:

a. An 'Introduction', usually written by the Guest Editor(s) providing a short introductory piece to the Themed Section

b. a set of peer reviewed articles - usually no more than six articles in total

c. a 'Review Article', which provides a selected review of the key literature

d. a short 'Some Useful Sources' guide to key sources in the area

5. The total word limit for an entire Themed Section is no more than 40,000 words. This is to include all tables, endnotes and bibliographies.

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The corresponding author should prepare (a) a complete text and (b) complete text minus the title page, acknowledgements, and any running headers of author names, to allow blinded review.

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## **AGEING & SOCIETY**

VOLUME 32 PART 8 NOVEMBER 2012

#### CONTENTS

1271 Referees for volume 2012

#### Articles

- 1277 YANG CHENG, MARK W. ROSENBERG, WUYI WANG, LINSHENG YANG and HAIRONG LI: Access to residential care in Beijing, China: making the decision to relocate to a residential care facility
- 1300 ROBIN MEANS and SIMON EVANS: Communities of place and communities of interest? An exploration of their changing role in later life
- 1319 HYUNSUN YOON and HELEN POWELL: Older consumers and celebrity advertising
- 1337 JEEHUN KIM: Remitting 'filial co-habitation': 'actual' and 'virtual' co-residence between K orean professional migrant adult children couples in Singapore and their elderly parents
- 1360 ARIE SHERMAN and TAL SHAVIT: How the lifecycle hypothesis explains volunteering during retirement
- 1382 SARAH FALCUS: Unsettling ageing in three novels by Pat Barker
- 1399 LAURA HURD CLARKE, ALEXANDRA KOROTCHENKO and ANDREA BUNDON: 'The calendar is just about up': older adults with multiple chronic conditions reflect on death and dying
- 1418 DEEPAK C. LAKRA, REUBEN NG and BECCA R. LEVY: Increased longevity from viewing retirement positively
- 1428 ROSEMARY KARMEL, DIANE GIBSON, PHIL ANDERSON, YVONNE WELLS and STEPHEN DUCKETT: Care trajectories through community and residential aged care services: disease effects

#### Reviews

- 1446 JEANNE KATZ, SHEILA PEACE and SUE SPURR (eds): Adult Lives: A Life Course Perspective (Anthea T inker)
- 1447 PETER BACK HAUS (ed.): Communication in Elderly Care: Cross-cultural Perspectives (Brendan McCormack)
- 1449 CAT HY E. LLOYD and TOM HELLER (eds): Long-term Conditions: Challenges in Health & Social Care (Sue Ashby)
- 1451 LAURA M. CARPENTER and JOHN DELAMATER (eds), Sex for Life: From Virginity to Viagra, How Sexuality Changes Throughout Our Lives (Sue Westwood)

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