

DIRECTIONS TO CONTRIBUTORS

NOTE

Full Directions to Contributors, of which this is a summary, appear in the first (February) issue of each volume.

GENERAL

The *Journal of Dairy Research* publishes reports on all aspects of dairy science from any country. Material for publication should be sent to the Editor: Dr B. A. Rolls, AFRC Institute of Food Research, Earley Gate, Whiteknights Road, Reading RG6 2EF, UK. Receipt of all material will be acknowledged. Submission of a paper will be taken to imply that it reports original unpublished work, that it is not under consideration elsewhere, and that if accepted by the *Journal* it will not be published elsewhere in any language without the consent of the Editors. Authors of accepted articles will be asked to assign their copyright, under certain conditions, to the *Journal*.

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Papers should be written in English using the spelling of the *Concise Oxford Dictionary* and should as far as possible be comprehensible to the non-specialist reader. They should be concise, but without omitting necessary material, and contain sufficient detail to allow repetition of the work.

Papers should be typed with wide margins on one side of A4 or quarto paper, double spaced throughout including References, Figure legends and Table headings and footnotes. Submit a top copy and two good copies (photocopies or carbon), packed flat. A single copy may be accepted from outside Europe.

Authors should consult a recent issue of the *Journal of Dairy Research* to familiarize themselves with Journal conventions and layout. Attention to these and other details will speed publication.

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The paper should generally be divided as follows. (a) *Cover sheet* with the title of the article, names of authors each with one forename, together with their affiliations, a shortened version of the title suitable as a heading, and the name and address for correspondence. (b) A brief *Summary* should encapsulate the whole paper, showing clearly the new knowledge acquired. (c) The introduction, without heading, should not contain a full literature review, but should indicate why the subject of enquiry is interesting or important, and why the authors have chosen the approach described. (d) The *Experimental or Materials and Methods* section should contain adequate descriptions of procedures or appropriate references; sources of all materials (including address, with post code) and sources or strains of animals, microorganisms and so on should be indicated. (e) *Results* should be as concise as possible, without repetition or inclusion of irrelevant material. Tables and illustrations should be used efficiently. (f) The *Discussion* should *not* repeat the results but discuss their significance. Any acknowledgements are given in a separate paragraph without heading. It is the responsibility of the authors to ensure that individuals or organizations acknowledged as providing materials or otherwise are willing to be identified. (g) *References. Note.* For some types of paper, other divisions may be preferable.

REFERENCES

References should be given in the text as Brown & Jones (1987) or (Schmidt, 1985; Nakamura *et al.* 1989); the first author with *et al.* is used for papers with three or more authors. Where necessary, papers are distinguished as

Lenoir (1988a), (Litov *et al.* 1990a,b). When several references appear together in the text, cite them in chronological order, and alphabetically within years. The Reference list at the end of the paper, which should begin on a fresh page, is given in strict alphabetical order. Authors should refer to a recent issue for the format of references.

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Tables should be numbered and carry headings enabling them to be understood without reference to the text. Each Table should be typed on a separate sheet, but their approximate position in the text should be indicated. Symbols for footnotes should be in the order †, ‡, §, ||, ¶, ††, etc. The use of *, **, etc. should be limited to indicating levels of significance.

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Line drawings and photographs, which must be originals, should be numbered as Figures in Arabic numerals. Drawings should each be on a separate sheet, not larger overall than those on which the paper is typed, and packed flat. Curves or lines should not extend beyond the experimental points, which should be indicated, symbols used being, in order: ○, ●, △, ▲, □, ■, ×, +. Attached to each Figure should be a translucent flyleaf on which should be indicated clearly: title of paper and authors, Figure number, all numerals and lettering intended to appear on the final illustration, in the correct positions relative to the drawing underneath. *There should be no letters or numerals on the drawing or photograph itself.* Each Figure should be provided with a legend such that with the Figure it is comprehensible without reference to the text. Figure legends should be typed on a separate sheet or sheets.

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Individual results should not normally be given. The methods of statistical analysis should be clearly described; a suitable reference is adequate. Authors should make it clear whether they are quoting (e.g.) SD, or SE. Any statement that two groups of values are different should be supported by the level of significance involved, as a single or range of *P* value: (*P* = 0.008) or (*P* < 0.01). Differences should not be claimed or implied if *P* > 0.05.

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Authors are expected to adhere to the relevant codes covering human subjects and the use of animals.

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