

## Draft Minutes APSA Council Meeting April 12, 1997 Palmer House, Chicago 9:30 a.m.

### Present:

APSA Council: Martha Ackelsberg, Jim Alt, Ruth Berins Collier, Ada W. Finifter, Micheal W. Giles, Kathie Stromile Golden, John E. Jackson, Gary C. Jacobson, Kent Jennings, Pamela Jensen, David Laitin, Michael Laver, Margaret Levi, Elinor Ostrom, Richard Payne, Catherine E. Rudder, John Gerard Ruggie, Virginia Sapiro, Paul Sniderman, Joseph Stewart

Guests: Martha Kumar and Richard Neimi

APSA Staff: Robert Hauck, Sheila Mann, Rovilla McHenry, Maurice Woodard, Jun Yin

1. Welcome from President Elinor Ostrom. Introduction of Council members and APSA staff.
2. Unanimous approval of the minutes for the Council meeting, August 28, 1996.
3. President Ostrom reported to the Council on:
  - a. Visits to Regional Political Science Associations

President Ostrom has visited the Northeast, Southern, Western and Southwestern Political Science Association meetings prior to this meeting of the Midwest Political Science Association. She enjoyed meeting people at these conventions; expressed appreciation of the activities of the different associations; and noted the importance of the theme of the Midwest meeting. Political scientists need to search for underlying coherence while recognizing the array of approaches and interests in the discipline.

- b. Replacement Committee Appointments:

Gabriel A. Almond Award-Suzanne Rudolph; Edward S. Corwin Award-Leslie Goldstein; Leo Strauss Award-Debo-

rah Baumgold; Benjamin E. Lippincott Award Committee-Terence Ball, John Gunnell, Alfonso J. Damico; Educom Award Committee-Cecilia Manrique, Kent Portney, George Watson; National Coordinating Committee for the Promotion of History Representative-Martha Kumar.

- c. Retreat of the Task Force on Civic Education for the Next Century at the Baca Retreat Center of Colorado Task

Task Force members, joined by President-elect Kent Jennings and Richard Brody, identified objectives and working groups for an education program. The first activity will be a proposal to the Twentieth Century Fund for meetings to generate a book with the working title: "Learning Skills for Civic Engagement in a Democratic Society: Strategies for Change." Also, arrangements will be made to meet with such cognate associations as NASPA, APAM, SSEC, and NCSS to consider common concerns and possible coordinated efforts in civic education. The Kettering Foundation has invited her to attend the meeting of the National Issues Forum, May 14-15.

- d. The Administrative Committee Minutes for the March 7, 1997 Meeting

President Ostrom highlighted agenda items discussed by the Administrative Committee for Council consideration, including: the proposal for new memberships for high school teachers and community college faculty that will warrant Council discussion; a proposal for the APSA Centennial that resulted in the Administrative Committee's encouraging the formation of a round table at the 1997 APSA Annual Meeting and allocation an additional \$5400 annually to the small research grants program to support research on evolution of the discipline and profession; and the decision to delay the Ethics Committee report to allow for further response from the Committee on the Status of Lesbians and Gays in the Profession; APSA participation in a conference on part-time faculty; the Goodnow Award; a proposal for an online paper archive of Annual Meeting papers; approval of a Directory of minority women.

- e. Consideration of Renewing the Term of the *APSR* Editor

Discussions with the editor are ongoing and will address the issues of how to reduce the editor's workload, make a transition to electronic production and agree to budget for the *Review* office.

4. Report of Executive Director Catherine Rudder

Catherine Rudder identified additional material sent to the Council to update information about the agenda and to add to the agenda.

- a. Rudder called Council members attention to the Report of the 1997 Nominating Committee on candidates for slots as APSA Officers and Council Members.
  - b. Rudder asked the Council to consider the rules for the 1997 Business Meeting of the APSA. The Council approves the rules unanimously.
  - c. Rudder described the objectives and organization of the fall 1997 Conference on the Use of Part-Time and Adjunct Faculty. The APSA is being asked to contribute \$1,500-3,000 toward its costs and also to send up to five delegates. She requested Council approval of \$5,000 toward conference costs and travel costs for APSA delegates, most of whom will be drawn from the greater Washington area. She pointed out that the issues being addressed are complex and that the APSA will not want to go on record against any use of part-time faculty, and will not sign any position paper without the review and approval of the Council.

Discussion of the proposal followed, and Council Members made these observations:

- David Laitin pointed out the importance of universities investing in their futures.
- John Reggie pointed out that public policy schools are designed to use adjunct faculty. Catherine Rudder promised to include a public policy school faculty member in the APSA delegation, if possible.
- John Jackson recommended that the variation in the use of part-time faculty and associated educational outcomes be fully acknowledged.

The Council voted unanimously to allocate \$5,000 to support the APSA's participation in the conference.

- d. Rudder described the proposal from the AALS (Association of American Law Schools) that the APSA co-sponsor a short course at the next AALS Annual Meeting on "New Strategies for Inner Cities." She reported that the Urban Politics Organized Section has agreed to participate. The Council confirmed this joint activity.
- e. Rudder reported on the publication of a book based upon the Oral History project to record the career experiences of African-American political scientists. The project has been directed by Malcolm Jewell. The Council voted to send an expression of thanks and a commendation to Malcolm Jewell for his leadership of the Oral History project.
- f. Rudder reported on the selection of political science and journalism fellows for the 1997-98 class of the Congressional Fellowship Program. Federal fellows will be selected in May. The German Marshall Fund has extended support for German fellows for two years and also extended the length of the fellowship residency. Funding for the Joan Shorenstein Barone fellowship has ended after ten years, but the CFP will continue to encourage broadcast reporters to apply.
- g. The Walter E. Beach Archive of the American Political Science Association at Mount Vernon College (which has been purchased by George Washington University) was dedicated last fall.
- h. APSA and American Historical Association jointly published the current edition of the journal discount brochure, now titled, "The Scholar Saver" with a 50% increase in the listings.
- i. Rudder expressed appreciation to Rob Hauck who has donated a series of framed Puck prints and to Pendleton Herring who has donated volumes of Puck prints to the Associations collection of political art.
- j. Rob Hauck will begin a three month sabbatical leave in mid-April during which he will continue to work on the Centennial Campaign.

## 5. Annual Meeting

- a. Report on the 1997 Annual Meeting

President Ostrom expressed appreciation for the leadership and work of the

Program Co-Chairs James Alt and Margaret Levy.

Jim Alt reported that the meetings theme, "New Institutions for a New Century," has been implemented thanks to the work of the Program Committee. The program schedule is being completed and the committee was able to satisfy requests for panels.

He reported that the transition to central processing went smoothly and thanked the Annual Meeting staff for its work. One consequence of central processing has been that the acceptance rate of paper proposals is considerably higher than reported in previous years thanks to the elimination of duplications in submission. The paper acceptance rate was 41%, (possibly as many as 70% of the people were accommodated). He recommended that the Association accept and process proposals electronically next year.

James Alt called attention to highlights of the 1997 Meeting, including the participation of three Nobel Laureates in economics, the Hyde Park sessions on current issues, a new poster session on teaching organized by Randy Strahan, a proposed online archive of Annual Meeting papers. The sessions for graduate students have been retained and re-named.

Margaret Levi reported on the work done to assure the full integration of the poster sessions into the Annual Meeting. The Russell Sage Foundation is supporting the participation of the Nobel Laureates. Twelve papers will be produced from the panels they are on, with the expectation of a book to be published at a later date.

Levi said that the program division heads have taken the initiative in planning an array of evening events in place of single plenary sessions. In addition, invitations have been extended to the White House. President Clinton has yet to respond conclusively and Hillary Rodham Clinton is not likely to come.

### b. Proposed 1998 Program Committee

President-elect Kent Jennings nominated Virginia Sapiro as 1998 Annual Meeting Program Chair. The Council unanimously approved the appointment.

Virginia Sapiro distributed the list of division chairs for the 1998 Program Committee. There will be 43 divisions, 31 whose heads are nominated by the Organized Sections, and four committee members who are "ministers without portfolio" to advise and bridge the subfields, for a 51-person Program Committee. The theme of the meeting will be "Community, Communities, and Politics."

Council members reviewed the list of

Program Committee members. Thirty-seven percent are women, and 4% are minorities. No Organized Section nominated an African-American as division head and Virginia Sapiro decided against recruiting a graduate student or assistant professor. Kathie Golden suggested they could serve as division co-chairs, thereby not placing in the position of unilaterally turning down proposals from senior scholars. John Reggie asked about the source of topics for the divisions. David Laitin noted that the important role of the Organized Sections reflects the underlying dynamics of political science scholarship. Catherine Rudder noted that there is a standing committee now on the Annual Meeting Program to review its structure and procedures.

Sapiro pointed out that she has re-numbered the divisions to address the listing of American politics subfields in the front sections of the meeting schedule. Division 20 combines two subfields/sections in international relations. These panels are designated by a "T" and not a number.

She announced that the 1998 Meeting is the first APSA convention held in Boston. Events will be scheduled to draw upon resources in the Boston area.

The Council approved the 1998 Annual Meeting Program Committee, allowing the Chair to make adjustments as needed.

Kent Jennings asked the Council to move approval of the Program Chair to the previous October and to approve the President-elect's nominee by e-mail. The Program Committee has to be formed by the time of the April Council meeting, requiring the Program Chair to perform considerable work prior to confirmation. The Council approved an e-mail vote to confirm the appointment of the Program Chair, nominated by the President-elect, in October.

### c. Report of the Annual Meeting Committee

Rob Hauck described the configuration of at least five hotels that will be used for the 1998 Annual Meeting in Boston. Room rates will be \$93 for singles and \$116 for double occupancy. Hotel rates are going up and the APSA will be looking at new sites, such as Philadelphia, for future meetings.

The Committee on the Annual Meeting, chaired by Mary Katzenstein, concluded that central processing of proposals went well in this first year, and recognized the need for some staff adjustments and more communication with division heads. Interactive forms for proposing panels will be formatted for the APSA web site.

The Annual Meeting Committee ad-

dressed the issue of graduate student participation in the Annual Meeting. It decided not to set rules about student participation but to encourage the Program Committee not to schedule first- and second-year students and not to appoint students as panel chairs and discussants. While aware of the misunderstanding among some graduate students (allegations that APSA wants to eliminate graduate student participation), the Annual Meeting Committee agreed to continue to ask for the expected year of degree on the proposal form.

The committee also decided not to intervene with respect to what is covered in the program and how panels are distributed across divisions, but to allow pressure from participants be the basis for changes. Flexibility is built into the program by giving the Chair(s) additional panels to allocate. The Committee did recommend that the Program Chairs write each panel chair to remind them of their responsibilities.

#### d. New Registration Fees for Child Care

Sheilah Mann reported that the Committee on the Status of Women in the Profession approved an increase in registration fees for the Annual Meeting child care service. The CSWP recognized the importance of registration in order to assure appropriate staff and space are contracted for children, and considered the increases to be reasonable. The Council approved the new fees: \$35, per child for graduate students, and \$50 per child for professional members, effective with the 1997 Annual Meeting.

#### 6. Report of the Treasurer Gary Jacobson

- a. Treasurer Gary Jacobson reviewed the FY '96-'97 budget, pointing to the categories for income and expenses. He noted that program budgeting is used, thereby accounting for staff and administrative costs for each major activity or program. For FY '96-'97, the APSA's budget should have a surplus of income over expenditures.
- b. Jacobson then reviewed the proposed budget for FY '97-'98, which projects a 5% increase in revenue and expenses. The budget allows for incremental changes in both expenses and income. He referred Council members to the detailed discussion of the budget prepared by Laura Tyson.

The Council voted unanimously to approve the Association's budget, allowing for revisions to be presented at the August Council meeting.

- c. Jacobson reported that the Association's investments did very well in 1996, and over the last three years. While there has been market fluctuation recently, the APSA is pursuing a long term investment strategy which should produce a sound return.

#### 7. Report on Publications

- a. President Ostrom urged Council members to read the staff report on new publication/information technologies for reference in discussions with journal editors.
- b. The Council approved the Association's participation in the proposed On-line Annual Meeting Paper Archive project for which APSA in concert with Harvard University is requesting funding from the Mellon Foundation. In the discussion of the project, Michael Laver suggested that a complete centralized archive might not be necessary and that the APSA might post a directory to authors' web sites instead. Project staff will monitor the evolution of individual web sites in the next year in order to determine the need for a comprehensive archive.
- c. Robert Hauck reported on the APSA's web site and H-Net Agreement. He described the contents of the site and the creation of discussion lists through H-Net, indicating the Association's willingness to facilitate specialized lists, such as for individual organized sections.
- d. The Council was asked to review the information about the JSTOR project. Catherine Rudder said that discussions with the Mellon Foundation regarding international access to the JSTOR collection and including current issues of the journals are being initiated. The Council will continue to receive information about which journals are to be added to the collection and which institutions will become subscribers. APSA has been advising the editors of the regional PSA journals, other scholarly societies and responding to university press inquiries to encourage participation in JSTOR.
- e. The Council approved a permissions policy for the newsletters of organized sections whereby faculty can copy features and stories from the newsletters for classroom use without paying any fee. The newsletters are advised also to acknowledge copyright by the APSA.
- f. Rudder presented the report from the National Humanities Alliance on "Basic Principles for Managing Intellectual Property in the Digital

Environment." The report recognizes the need to balance the objectives of fair use and protection of intellectual property rights for materials distributed digitally. She reviewed the ten principles in the document and asked for Council endorsement. The Council approved Association endorsement of the report.

#### 8. Report from the Committee on Education and Professional Development

Richard Niemi, committee chair, joined the Council to present the Committee's recommendation that the APSA offer a membership category for community college faculty, AP high school teachers and a joint membership for teachers who belong to the National Council for the Social Studies. He referred Council members to the memo and information supporting this proposal, emphasizing that many undergraduate students now begin their political science training with AP courses or in community colleges. Consequently, there should be professional communication with their high school teachers and community college faculty.

Virginia Sapiro expressed support for the proposal and the objective of professional connections to community college faculty as increasing proportions of public university undergraduates begin their education in community colleges.

Joe Stewart reported that he grades AP political science exams, and the number of students enrolled in these courses is growing. Last year, 39,000 examinations were taken, and even more students are enrolled in the AP courses than sign up for the examinations.

Ada Finifter asked why the proposed membership does not include the *APSR*. Richard Niemi responded that the intent is initially to encourage the community college and high school teachers' connection to the profession and gradually interest them in the *APSR* and a full membership. Kent Jennings pointed out that *PS* focuses more on teaching.

Council members then considered the membership fee, responding to data on the marginal costs of an additional membership, and also considered the membership privileges. John Jackson and Ruth Collier questioned whether the APSA wants to attract members who do not do research. John Ruggie observed that many political scientists in small undergraduate colleges with salaries comparable to community college faculty would be paying higher fees. Gary Jacobson pointed out, that the marginal cost of a membership with PS only can be covered by a lower fee of \$30.

Council members approved the new memberships for community college faculty and high school teachers at a \$30 fee, and asked that the administration and impact of the memberships be monitored and reported on to the Council after a three year period.

#### 9. Report from the *APSR* Editor Ada Finifter

Ada Finifter handed out reports on manuscript tracking, submissions, and acceptance. She described the *Review's* references, staffing and processes for reviewing manuscripts, citing the large data base she has created to identify possible reviewers. She announced these additions to the Editorial Board: James D. Fearon, University of Chicago, Steven Macedo, Syracuse University and Frances Rosenbluth, Yale University. Forthcoming book reviews are on: the applications of rational choice theory to American history, the impact of gay and lesbian movements on U.S. politics, the impact of gay and lesbian research on political theory, and possibly on abortion politics.

Finifter referred to the memorandum on making the transition to electronic production for the APSA's journals. She is concerned about the quality and supervision of copyediting done off site from the Review office and objected to the flow chart for electronic production provided by Cadmus Journal Services, the printing company used by the Association, on the grounds that the processes do not allow for sufficient communications and interventions in the copyediting process. When all of the copy editing is done in the editor's office, there are more opportunities for oversight and change. Michael Laver responded that there is a distinction between global edits for style and terminology and "close in" editing, which is the substantive copy editing. Finifter agreed, maintaining that her office needs to do the close in editing. She acknowledged that while it is generally a good idea to move to electronic manuscript preparation and composition before the next editor is appointed, time is needed to do so. She cited problems encountered by the *AJPS* and *JOP* in handling manuscripts on disk.

Finifter said that the *Review* needs more resources and staff, and that the University of Colorado in the future may not want to support two graduate students to assist Mark Lichbach, the Book Review editor. APSA now supports one graduate student assistant in his office as well as other expenses. She also asked for more budgetary flexibility, reporting that the *Review* currently has a surplus.

President Elinor Ostrom thanked Finifter for her work and accomplishments as editor of the *APSR*.

#### 10. Endowed Programs

- a. Rob Hauck asked the Council to review the language associated with gifts to the Centennial Campaign from organizations and identifying sponsorship of the Campaign or a component activity or entity. The language has been modified in response to Administrative Committee discussion to take account of the tax advantages associated with gifts and contributions. The Council approved the Centennial Campaign statement.
- b. Rob Hauck reported on the success of initiatives to launch the Centennial Campaign including:

- Overwhelming support from members who are accepting positions in the Centennial Campaign. The latest acceptances have come from Avery Leiserson, William Daniels, Kay Lawson and Ruth Jones.
- Contributions will support an array of programs identified in the Campaign literature.
- The Campaign committees will meet at the 1997 Annual Meeting. The Campaign is entering its major gift solicitation phase. The public announcement to the APSA membership will be at the 1998 Annual Meeting in Boston.

#### 11. Small Research Grants Program

Jun Yin described the 1997 competition for the Association's Small Research Grants. The proposals were reviewed by members of the Committee on Education and Professional Development and the Research Advisory Board. She circulated a list of the faculty whose projects were selected to receive funding. The Council approved the selection.

#### 12. Committee on Professional Ethics, Rights and Freedoms

The Council agreed to the request from the Committee to defer action on its proposal to revise Section F(25) of the Ethics guide so that the Committee on the Status of Lesbians and Gays in the Profession can discuss and respond to the proposal.

#### 13. Report on the APSA's Minority Programs

- a. Catherine Rudder announced that NSF has awarded the University of Virginia a grant to support the Ralph Bunche Summer Institute for the summers. Paula McLain and

Steve Finkel developed the proposal. The Council expressed appreciation for the success in continuing support for the Ralph Bunche Summer Institute.

- b. Maurice Woodard announced the recipients of the Minority Graduate Fellowships. A report on where the funded and unfunded Fellows will attend graduate school will be made at the August Council meeting.
- c. Jun Yin reported on the Minority ID project. A spring mailing has been added and a new core participant is supporting the project. This year, 275 students have been identified.

#### 14. International Programs

- a. Jun Yin distributed the International Programs Update, and reported that the International Programs Committee met via conference call on April 4. The APSA proposals to explore cooperative programs with the Political Studies Association of the UK. The Council approved this initiative on the understanding that any activity with financial consequences would be presented to the Council for separate approval.
- b. Michael Laver proposed a new item for Council consideration: a proposal to promote international faculty exchanges. The proposal will be reviewed and discussed by the International Programs Committee which will report on it for Council action.

#### 15. Coalition for National Science Funding

Catherine Rudder reported that the Association is being asked to add APSA's name to a list that will accompany a letter from the Coalition for National Science Funding (CNSF) to the VA, HUD, and Independent Agencies Appropriations Subcommittee supporting a 7.1% increase from FY 1997 in NSF's appropriation for FY 1998. The Council approved the APSA's involvement. Rudder also announced that APSA, in partnership with National Elections Studies, was exhibiting at the 3rd Annual CNSF Exhibition and reception on Wednesday, April 30 on Capitol Hill.

#### 16. Report of the Commission on Protecting and Reducing Government Secrecy

Martha Kumar, APSA's representative to the National Archives and Records Administration and to the National Coordinating Committee for the Promotion

of History, described the composition of the Commission, noting the involvement of political scientists in the preparation of its report. The Commission consulted with many scholarly and professional associations, including those representing historians and archivists. She asked the APSA to support the recommendations of the Commission to reduce the considerable regulations that produce the over classification of government documents as "secret." Accessibility to documents is important to scholars and to sustaining an open democratic society. She pointed to the crucial role of the National Archives and Records Administration in

any implementation of the Commission's recommendations.

Council members expressed interest in the objectives of the Commission report, but requested that it be reviewed prior to an official APSA endorsement. David Laitin recommended that several Organized Sections be asked to examine the report and make recommendations so as to enable the Association to make an informed response. Paul Sniderman and Pamela Jenson wanted to be sure that Council members, and the political science community had an opportunity to review the recommendations and are involved in discussions of the issues ad-

dressed by the Commission. Senator Moynihan's lecture on the politics and impact of the regulations that classify government documents as secret, given at Georgetown University this spring, will be in the June 1997 issue of *PS*. The Executive Summary of the Commission report can be published in a subsequent issue of *PS*. The web address for this summary can be posted on the APSA web site as well.

The Council asked Martha Kumar and Catherine Rudder to collaborate on addressing the secrecy issue, and to report on this to the Council in August.