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1. The author should keep a complete copy of the submitted article; the Society will not accept responsibility for any loss. Two copies of the typescript should be submitted.

2. Each typescript should include: (i) an abstract of not more than 150 words, preferably containing no formulae, and certainly containing no complicated formulae and no references, (ii) a 1980 Mathematics subject classification (Amer. Math. Soc.); the classification scheme is described in *Mathematical Reviews, Index to Volume 56 (1978)*, (iii) if the title is long, a shortened form of it, no more than forty characters in length, including spaces.

3. The article should be typed or photocopied on high quality A4 or quarto bond paper, on one side only, with at least double spacing, and with a generous margin (at least 3 cm) all around. Diagrams (other than simple diagrams of maps) must be submitted in a form suitable for reproduction; that is, they should be drawn to professional standards on high quality tracing paper or white bond paper, in Indian ink, with lines of uniform width, of a size and proportions to allow for reduction by a factor of $1/2$ or $1/4$, and two copies should be sent, one containing labelling and one without.

4. The conventions of *A manual for authors of mathematical papers* published by the American Mathematical Society should be observed. Two alternative styles for references and quotations are described below. Authors are requested to use one and only one style consistently throughout their typescript.

STYLE 1. A typical reference in the list of references would be:

T. M. Cherry (1965), 'Infinite linear systems with homogeneous kernel of degree -1 ', *J. Austral. Math. Soc.* 5, 129–168.

A corresponding reference in the text would be: Cherry (1965), p. 155.

STYLE 2. A typical reference in the list of references would be:

[3] L. Grüschen, 'Pseudo-quasi-ergodic theorems', *J. Austral. Math. Soc.* 4 (1960), 2–3.

A corresponding reference in the text would be: Grüschen [3], or ([3], [4], [9]), or Grüschen ([2, 3]).

In either style, the list of references should be in alphabetical order of surnames of first authors.

5. The setting out of the typescript should imitate as closely as possible the intended final printed article, particularly with regard to paragraphing, indentation of paragraphs, use and spacing of displayed formulae, section headings, subheadings and the like. The accepted forms of grammar including punctuation should be observed, both in the text and in the displayed formulae. Eschew abbreviations such as "thm", "eqn", "w.r.t.", "w.l.g.", "e.g.", "i.e.". Spelling and use of hyphens should be consistent.

6. Explain clearly what symbols are to be set in special typefaces (such as cursive, fraktur, script, bold) and what is required with any unusual symbols (which should wherever possible be chosen from symbols available to the printer). This is best done by supplying a separate page entitled "Notes to the Compositor" in which conventions and requirements are fully set out, and by drawing attention to particular symbols at their first appearance in the typescript. The Notes to the Compositor should include a list of all symbols and foreign letters used in the article. Be careful to distinguish between similar symbols, such as $v, \nu, \vee, k, \kappa, K, l, 1, \mathbf{1}, e, \phi$ (phi), \emptyset (empty set), ϵ (epsilon), \in (membership), and so on. Normally 0 will be set as zero; if o or O is required, then show this. Distinguish between inequalities $<, >$ and angular brackets \langle, \rangle .