

## NOTES FOR CONTRIBUTORS

1. All contributions should be sent to: The Editor, *British Journal of Political Science*, University of Essex, Colchester, Essex.

2. Articles submitted to the journal should in general be between 5,000 and 12,000 words long, though articles outside these limits will be acceptable if there is some good reason for their exceptional length or brevity. Articles in two or more parts may be accepted provided each part is independently intelligible.

3. Notes are welcome and every effort will be made to publish them quickly. A note should contain a body of original information, a new method for doing something or a new idea (speculation, argument, proof, etc.) presented in a brief and unadorned form without any inessential commentary. Only exceptionally will notes over two thousand words in length be accepted.

4. It is hoped to carry in each issue, where possible, an article of some 10,000 words reviewing the state of some area of the discipline. Review articles submitted without prior consultation will be considered, but in their own interest contributors would be well advised not to prepare a review article specially for the journal without first discussing the subject with the editor.

5. Letters, criticisms of articles, and similar contributions will be considered for early publication, especially if they are brief—say under 1,000 words.

6. Authors of articles and review articles receive twenty-five free offprints. Additional copies may be bought if ordered at proof stage.

7. Submission of an article is taken to imply that it has not previously been published, or is not being considered for publication elsewhere. In the interests of authors, copyright is normally assigned to the Cambridge University Press.

8. Contributions intended for publication should, if possible, be submitted *IN DUPLICATE*. They must be typed and reproduced in any clearly legible form. The preferred size of paper is A4 ( $8\frac{1}{2} \times 11\frac{1}{2}$  in) but quarto ( $8 \times 10$  in) or the US standard size ( $8\frac{1}{2} \times 11$  in) will also be accepted.

9. The entire material, including quotations, footnotes, appendices, etc., should be double spaced with left-hand margins of at least  $1\frac{1}{2}$  in. The preferred treatment of footnotes is that they should be numbered consecutively in the text and typed all together at the end, beginning on a fresh page, but manuscripts employing other methods of arranging footnotes will not be rejected simply on those grounds.

10. References to books and articles should include the following details: in the case of books, the full title, place of publication, publisher and date; in the case of articles, the author and title, full name of the journal, volume, year and page reference (first and last page). Good articles which contain this bibliographical information will be accepted, even if they do not follow the journal's own arrangement of the information.

11. Anyone who is contemplating writing an article (etc.) for submission to the journal is urged to follow the style sheet issued by the journal, which covers a number of detailed points of spelling, punctuation, etc. Copies can be obtained by writing to the editor; in addition members of the board and the consultative committee can supply their colleagues with copies.

12. First proofs may be read and corrected by contributors provided that they can give the editor an address through which they can be reached without delay and can guarantee to return the corrected proofs to the editor, by airmail where appropriate, within ten days of receiving them. The master proof will always be sent direct to the editor by the printer; contributors will receive duplicates.

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