

## Minutes, APSA Council Meeting April 17, 1993 Palmer House, Chicago 9:30 a.m.-3:30 p.m.

### Present:

*Council Members:* Harriet B. Applewhite, Lucius J. Barker (presiding), Susan C. Bourque, James A. Caporaso, F. Chris Garcia, James Gibson, Peter Gourevitch, Jennifer L. Hochschild, Germaine A. Hoston, Gary C. Jacobson, Charles O. Jones, Allan Kornberg, Richard Mansbach, Paula D. McClain, G. Bingham Powell, Jr., Ronald Rogowski, Barbara Romzek, Catherine E. Rudder, Arlene Saxonhouse, Martin Shefter, Kenneth A. Shepsle, Hanes Walton, Jr., Linda F. Williams.

*APSA Staff:* Michael Brintnall, Robert J-P. Hauck, Sheila Mann, Rovilla McHenry, Maurice Woodard.

1. *President Lucius Barker called the meeting to order and asked the members and APSA staff to introduce themselves.*
2. *The Council unanimously approved the minutes of the Council Meeting of September 2, 1992.*
3. *President Lucius Barker reported to the Council on*
  - a. his visits to the meetings of the regional political science associations.
  - b. new appointments to APSA committees, including the Ad Hoc Committee on Program Assessment which will meet on May 24, 1993.
  - c. the minutes of the Administrative Committee Meeting of February 19, 1993.
  - d. the report of the Nominating Committee listing candidates for the APSA Council and offices.
  - e. the rules for the 1993 Annual Business Meeting. The Council approved the rules for 1993 Annual Business Meeting to account for current dates and for the APSA national office's responsibility for mailing membership notices and ballots in the case of a contested election.

### 4. *Executive Director Catherine Rudder Reported to the Council*

The financial condition of the Association is good. Student memberships continue to increase while the growth in regular memberships has leveled off. The Association has introduced an interdisciplinary membership with the American Sociological Association along with the interdisciplinary membership with the American Historical Association. The APSA has received gifts from Pendleton Herring for the APSA's print collection; Heinz Eulau for the Eulau Award; Gabriel Almond and Lucian Pye for the Merriam Award; and from BMW to support German fellows in the Congressional Fellowship Program.

This spring, the Association is publishing an extensive review of political science research, *Political Science: The State of the Discipline II*, edited by Ada Finifter. *The Directory of Undergraduate Faculty, 1993-1995* will also be published shortly.

Catherine Rudder called Council members' attention to the 1993 Annual Meeting pre-registration and housing announcement; a newsletter for department chairpersons; a new APSA membership form and updated "Recommendations for Training Pre College Civics and Government Teachers," and a report on the College Faculty Workshop at Ohio State University.

James Gibson asked about a discount for multiple section memberships. Catherine Rudder agreed to investigate this proposal.

### 5. *A Review of Annual Meeting Activities*

a. Co-Chairs Peter Gourevitch and Paula McClain reported on plans for the 1993 Annual Meeting.

There will be 524 panels; 61 on the theme, "The Politics of Identity." The meeting will introduce poster sessions and "Hyde Park" sessions on which members will be invited to give "voice" on a particular topic. There will be special roundtables on current issues, as was done for the 1992 Program, and a memorial panel in honor of Judith Shklar.

All in all, planning the Program is going well thanks to the work of the section chairs. Their work load seems to be heavier because most of the submissions are from individuals who wish to give a

paper rather than organize a panel. While there are multiple submissions of paper proposals to different sections, communications among the section chairs seem to have handled this well. Jennifer Hacha Richards will facilitate such communication by making sure that section chairs have each other's E-Mail numbers. Alan Kornberg recommended that the session on evaluating faculty organized for the Chairpersons Workshop be open to all Annual Meeting participants. The Association will announce this in the preliminary and final Annual Meeting Programs.

b. Paul Allen Beck, chair of the 1994 Annual Meeting Program, reported on the theme and Program Committee for the meeting. The theme for the 1994 Annual Meeting is "Politics and Political Science in a Changing World." The composition of the Program Committee is nearly complete: most people accept an invitation to serve as section chair. There will be 44 sections, of which 30 represent Organized Sections, chaired in virtually every instance by each Organized Section's first choice.

Paul Beck is concerned about minimizing the number of no-shows and of people who fail to complete and submit papers to panelists. Some policy statements will be issued, and possible sanctions will be explored.

The Council approved the 1994 Annual Meeting Program Committee with such changes as may be necessary. In particular, the Council recommended that another chair be appointed for section #40 since the person listed has been the chair for the past few years.

c. Rob Hauck presented a proposal to include the "related groups" within the listing of the Annual Meeting Official Program's panels, and denote their different status with a different typeface. He discussed other changes in the presentation of the program, including: placing the Official Program in the front and renaming program "sections" as "divisions" to distinguish them from the "Organized Sections." He reviewed the other changes in the format described in the Council's Agenda book.

Council members approved these changes. Jennifer Hochschild recommended adding an index of substantive topics and including participants' affilia-

tions in the index of participants. Jim Gibson suggested placing the program on Bitnet. Rob Hauck responded that APSA staff are working to do so.

d. Michael Brintnall reported on the project to place the Annual Meeting papers on Internet. He also discussed other procedures to enhance the accessibility of Annual Meeting papers, including an arrangement with Kinko's to make additional copies of papers that sell out, and providing guidelines for abstracts. Staff will closely monitor the receipt and sales of Annual Meeting papers before making any changes in the Panel Paper Room, which works so well now. Council members expressed concerns to keep the price of papers low and suggested APSA explore a print-on-demand service and ask regional associations to explore alternative models of distributing papers. Lucius Barker encouraged Council members to submit additional suggestions.

e. The report of the Ad Hoc Committee on the Rule of Three was deferred to the discussion of Organized Sections (see below).

f. Rob Hauck announced sites for future Annual Meetings, including the first meeting in Boston in 1998 and 2002, and an APSA meeting in Chicago in 2004, 100 years after the first APSA meeting in Chicago in 1904. The APSA was founded on December 30, 1903, at Tulane University. A contract for the 2003 meeting has not been signed.

g. Rob Hauck reported on threatened litigation against APSA over a paper presented at the 1992 Annual Meeting and distributed through the Panel Paper Room. The author was threatened with the charges of slander, and the question was raised about APSA liability as a publisher of meeting papers through the Panel Paper Room. APSA counsel advises that the risk to the Association is extremely small. APSA is in a position to retract, a right available to publishers.

#### 6. Reports and Petitions on Organized Sections

a. Virginia Gray presented the recommendations of the Ad Hoc Committee on Organized Sections, including:

- Sections should not be able to sell advertising in their newsletters but should have a share of the revenue from APSA sales of their membership lists.
- New sections would have to have 200 signatures of APSA members to form and grow to 250 members within a year. Seven sections have fewer than 250 members and will be given a year to add members.
- APSA should establish a Standing

Committee on Organized Sections.

- The Sections must operate under the rules of APSA's constitution, bylaws, and tax status.

The Council accepted the recommendations of the Committee.

b. The report of the Ad Hoc Committee on the "Rule of Three" was presented.

The committee cited the difficulty many sections have in complying with the "rule of three" and proposed that the Program Chair continue—as is now the policy—to select chairs for program divisions with no Organized Section. Where the division is represented by an Organized Section, the Organized Section chair can designate a chair for the program division with the Program Chair retaining a veto. In addition, the committee recommends a set of rules governing the selection of division chairs that is designed to assure turnover and greater access to these positions.

Council members agreed to the recommendations. Paul Beck said they are an improvement upon the "rule of three." The Council then approved the report and recommendations of the Ad Hoc Committee.

c. Petitions to establish new Organized Sections.

Council members expressed concern over accepting petitions for sections based only on the number of members rather than on an intellectual rationale. Current incentives in the profession, especially the presence in the Annual Meeting Program, promote the formation rather than the consolidation of sections. But, the number of panels allocated to Organized Sections depends upon the attendance at their sections in the previous year.

Jennifer Hochschild suggested raising section dues to discourage proliferation or merging sections if there is more than a 50% to 70% overlap in membership. Other Council members voiced concerns about establishing a substantive case for an Organized Section and the impact of emphasizing the section activities on the larger identity of the profession and possibly constraining research that works across section boundaries. Lucius Barker said that the new Committee on Organized Sections would consider these issues, and called for a vote on the petitions.

The Council accepted the petitions to establish Organized Sections on: Public Opinion and Foreign Policy and Elections and Electoral Behavior. A new section on Progressive Politics is being formed, and this section would have to have 200 members in order to receive approval as well as demonstrate that it is not an advocacy group.

#### 7. The American Political Science Review

a. Bing Powell, Editor of the *APSR*, distributed lists of the articles scheduled for the June and September issues of the *Review*. He described the completion of transition in the production schedule of the *APSR*, making it possible to mail it in a single package with *PS*, resulting in less damage and lower mailing costs. Also, the first review essays commissioned by the Book Review Editor appeared in the December and March issues, and others are forthcoming. The flow of manuscripts is still considerable; just below that of last year. The acceptance rate is 10%, and the distribution of the fields of articles submitted is comparable to the previous year with 40% for American politics and policy, 10-15% for international relations, 20% for comparative politics, and 10% for formal theory. While the process of identifying reviewers and reviewing manuscripts has been improved, he would still like it to be swifter. The revised *Style Manual* is being published and will be available after April 23.

b. Catherine Rudder announced that Bing Powell does not wish to accept another three-year appointment as editor, but he is willing to serve a fourth year. Consequently, the Association has to establish an Ad Hoc Committee to Select an Editor and plan for a transition in the editorial office in 1994-95. Richard Mansbach expressed appreciation for Powell's judgment as Editor.

The Council approved a fourth-year appointment for Bing Powell and authorized President-Elect Charles O. Jones to appoint the Ad Hoc Search Committee.

#### 8. Report on Political Science: The State of the Discipline II

Rob Hauck reported that the book will be 19 chapters or 540 pages in a 7-3/4" by 10-3/4" size with 2,500 cited authors. Ada Finifter, the editor, will report to the Council and make recommendations for future editions at the September 1, 1993, meeting.

#### 9. The Status of the Credential Referral Service (CRS)

Catherine Rudder reported that advice from legal counsel indicates that the Association has virtually no legal liability for injurious statements that might be in the files that it distributes since the distribution is made only at the request of a member. Ron Rogowski asked whether APSA is bound by state laws that do not allow the confidentiality of letters of recommendation. The Association would need to decide whether to send confidential files to such states. Council members also discussed the relatively small numbers of subscribers to the service and

the considerable amount of time required to distribute the files.

The Council was asked to accept the recommendations of the Administrative Committee regarding the CRS. The Council adopted the recommendation to increase the basic fee for the CRS to \$100; increase the charge of additional orders to \$10 each; and close the service to those whose income exceeds \$40,000. The Council also passed a resolution that the CRS will add a cover letter informing recipients of portfolios that the letters of recommendation are confidential and must be returned to APSA if they cannot be held confidential. The APSA will also inform users of the service of this restriction.

10. *Report of the APSA Treasurer*

a. James Caporaso reported on APSA's portfolio of investments: equity earnings were at 9% in comparison with the Standard & Poor Index at 6% and the total rate of return on all investments was 8%. The return on the CFP Endowment for the year is 7.11% and the total worth of the Association's endowed funds is \$8,419,126.

Caporaso reviewed the budget for the current 1992-93 FY. Revenues and expenses FY 1993-94 are on target. The proposed budget projects a revenue increase of 3.5% and an increase in expenses of 2.3%. The slowdown in the growth of regular members is reflected in the line for membership income. Council members raised questions about specific items, particularly to clarify the transition to the program budget. The Association does have a likely tenant for the two floors vacated by the Association of the Research Libraries. The floors were renovated, and the Eurasia Foundation is expected to occupy them. The Council approved the proposed FY 1993-94 budget, subject to adjustments and a review at the fall Council meeting.

b. The Council considered the proposal to increase Annual Meeting registration fees. While some members are reluctant to increase fees, others observed that the Association's fees are among the lowest of comparable associations. The Council approved the increase in Annual Meeting fees with one nay vote, as follows:

	<i>Pre-registration</i>		<i>Registration</i>	
	1993	1994	1993	1994
Student Member	\$20	\$25	\$45	\$45
Member	45	60	75	75
Non-Member	75	95	110	120

11. *Report of the Research Support Committee*

Michael Brintnall reported that 41 proposals for small research grants were submitted. The Committee awarded 11 grants totalling \$15,000. A report on the impact of the grant awards, and whether these supported research which would otherwise not have been accomplished, will be presented to the Council in the near future.

The Council approved the list of research grant awards.

12. *Report of the Endowed Programs Committee*

Sheilah Mann presented the report. The Council reviewed it and discussed the Committee's recommendations under the categories of: rules and procedures regarding APSA awards; the introduction of teaching award; and initiatives for future APSA fund raising and development.

The Council approved of the recommendations made by the Committee to extend the moratorium on awards for another five years, and to require that APSA administer existing and future awards and their funds.

The Council discussed the issue of introducing APSA teaching awards, an issue which the Education Committee is also addressing. Action on this issue is deferred pending further action and future recommendations from the Education Committee. The Council approved of an APSA effort to recognize faculty who receive teaching awards from their institutions at the Annual Meeting.

Council members asked questions about the implications of the Committee's proposals for development. The Council approved of giving priority to the development of a Centennial Center and to proceed to prepare a brochure to inform political scientists about how to contribute to the Association or its specific programs.

13. *A Report from the Education Committee*

The Education Committee, having reviewed the objections expressed by the 1992 Council to the project originally titled "Defining Scholarly Work," along with descriptions of the recasting of the project now called "Changing and Clarifying Priorities in Higher Education," recommended that the Association participate in the project by:

- establishing a task force whose members come from departments in a range of institutions, Ph.D., M.A., B.A.
- charge the task force with the preparation of an "instrument" or set of resources that the APSA can make

available to departments for reference in evaluating faculty accomplishments in areas acknowledged to be difficult to assess, e.g., teaching, university and community services.

Council members discussed the proposal. Richard Mansbach observed that this level and type of APSA involvement in the project (which now includes 36 disciplinary associations) addresses the concerns raised by Council members last year. Other Council members still had reservations and questioned the wording of the Education Committee's recommendations. Sheilah Mann responded that the Committee's suggestion that a project task force conduct a survey referred to an inquiry as to whether departments had instruments, references or procedures for gathering information about faculty activities and accomplishments which can be made available first to the task force for their deliberations and possibly distributed to other departments. The survey is not an account of what emphasis political science departments give to various activities.

Council members were uneasy also about an APSA affiliation with the "Higher Education" Project that is being coordinated by Syracuse University. The Syracuse project directors may have objectives that the Council would not support and APSA involvement could imply support for those objectives.

The Council voted, with one nay, to allow APSA involvement in the project and authorize the establishment of the task force providing that the Council review and approve of any statement and materials prepared by the task force prior to their submission to the general project and distribution by the APSA.

14. *Reports to the Association*

a. Maurice Woodard distributed information about the selection of graduate African-American and Latino fellows.

b. Catherine Rudder reported on the 1993 Ralph Bunche Institute. Funding will support 10 fellows. There is no assurance of funding in the future. Lucius Barker described proposals to have Stanford host the Institute. He is still pursuing funding possibilities and encouraged other Council members to seek support from their own institutions to undertake this effort.

c. Michael Brintnall reported that the Minority ID Program is well established. This year, 89 undergraduate programs identified 1,061 undergraduate students. Robert Keohane will step down as chair of the program. He said that it would be useful to establish a steering committee to



advise on the program. The Council approved of the establishment of this informal committee, which would meet at the Annual Meeting and not require additional funds to meet.

15. *A Proposal to Enlarge APSA Standing Committees*

Catherine Rudder proposed adding one person to each committee, enlarging the committees from five to six persons. She pointed out that this will increase representation and broaden participation, especially from political scientists with heavy teaching loads.

The Council approved the proposal.

16. *The National Security Education Act*

Catherine Rudder recommended that the APSA work with area studies groups to modify the act, particularly its administration, along the lines stated in the ACLS statement.

The Council accepted this recommendation and adopted the ACLS statement as a guide to APSA action.

17. *Committee reports and other APSA materials were submitted to and accepted by the Council.*

18. *The Council adjourned.* The next meeting will be Wednesday, September 1, 1993, in Washington, D.C.

## APSA Publications List

\*Available from Customer Services Department, University Microfilms, 300 North Zeeb Road, Ann Arbor, Michigan 48106; (800) 521-0600.

### PERIODICALS

**The American Political Science Review.** The leading quarterly journal of scholarly articles and book reviews in political science. Included in APSA membership. Back issues: \$20 per copy, add \$3.50 postage or \$5 overseas surface; \$80 per volume, add \$6.50 postage or \$10 overseas surface.

**PS: Political Science & Politics.** Quarterly journal of Association news and lively articles of political analysis. *PS* is the best single source of information on professional opportunities. Included in APSA membership. Back issues: \$10 per copy, add \$3.50 postage or \$5 overseas surface; \$40 per volume, add \$6.50 postage or \$10 overseas surface (\$15 for the spring issue which contains the preliminary program, add \$3.50 postage or \$5 overseas surface).

**The Political Science Teacher.** Stimulating quarterly magazine on education, curriculum, and teaching. Distributed to U.S. individual members only. **Fall 1990 issue was the last separate issue of *The Teacher*. As of March 1991 *The Teacher* was incorporated into *PS*.** Back issues of *The Teacher* are available while supply lasts for \$4 each (includes postage).

**this Constitution: A Bicentennial Chronicle.** A special Fall 1991 issue (No. 19) devoted to the *Bill of Rights* is available at \$6 per copy. Add \$1 postage each copy.

### DIRECTORIES

**APSA Membership Directory.** Names, addresses, current position, institutional affiliation, highest degrees, and fields of specialization of APSA individual members. Index includes listings of women, Black, and Hispanic political scientists, a geographical listing of members, and a listing of members by fields of interest. 1991-93. \$20 members; \$40 nonmembers. Triennial.

**APSA Biographical Directory.** Names, addresses, current position, institutional affiliation, highest degree, fields of specialization, and honors and publications of APSA individual members. Index includes listings of women, Black and Hispanic members, a geographical listing, and a listing of members by fields of interest. \$15, APSA members; \$20, nonmembers. 1988.

**Directory of Black Americans in Political Science.** Lists over 400 Black American political scientists by name, address, phone, degrees, and fields of specialization. Indexed by field of academic specialization and research interests. \$5, 2nd edition, 1988.

**Graduate Faculty and Programs in Political Science, 1992-94.** Lists over 300 Ph.D. and M.A. programs in political science in the United States and Canada. The description of each program includes information about specialization(s), tuition charges and financial aid, admission, and degree requirements. Also lists faculty, by name, with their highest degree, fields of specialization, and current position.

This guide has a faculty and geographical index and comprehensive data for each program on student admissions, enrollments degrees awarded, and financial aid.

The price is \$25 for APSA members and \$45 for nonmembers; \$20 with student membership.

**Directory of Undergraduate Political Science Faculty, 1993-95.** Lists undergraduate departments offering political science with name, address, phone number, and names and specializations of

faculty members. \$20, APSA members; \$35, nonmembers. Triennial.

**APSA Directory of Political Science Department Chairpersons.** Names and addresses of chairpersons in departments offering political science at four-year institutions. \$20 each members, \$25 nonmembers. Annual, November.

### INDEXES

**Cumulative Index to the American Political Science Review, 1906-1968,** \$6.50. AVAILABLE UNIVERSITY MICROFILMS. SEE \* FOR ADDRESS.

**Cumulative Index to the Proceedings of the Annual Meeting.** Key word index to all papers included in proceedings of Annual Meetings for 1904-1912, 1956-1970. \$18.50. AVAILABLE UNIVERSITY MICROFILMS. SEE \* FOR ADDRESS.

### SYLLABI COLLECTION

**The Political Science Course Syllabi Collection.** The Course Syllabi Project has developed selected collections of exemplary syllabi for reference and adaptation by departments, faculty and graduate students in designing courses. If you are planning a new course, revising a current course, or adding a course to your undergraduate curriculum, the collections of course syllabi edited by experienced faculty provide valuable guidance and references.

**Introduction to International Relations,** edited by Linda Brady; **American Government and Politics,** edited by Marjorie R. Hersey; **Introduction to Political Theory,** edited by Peter G. Stillman; **Introduction to Political Science,** edited by John C. Wahlke; **Comparative Government and Politics,** edited by Frank L. Wilson; **Public Law,** edited by Leif H. Carter; **Methodology,** edited by John R. Freeman and W. Phillips Shively; **Capstone Course/Senior Seminar,** edited by Ronald Kahn; **Public Administration,** edited by Naomi Lynn; **Political Behavior,** edited by Nancy H. Zingale. \$5 each.

### INSTRUCTIONAL MATERIALS

**SETUPS: American Politics** (Supplementary Empirical Teaching Units in Political Science). Computer-related instructional materials whereby students learn important substantive topics in American politics as they learn methods of analysis. **Voting Behavior: The 1988 Election,** by Charles L. Prysby and Carmine Scavo. 1989. **Financing Congressional Campaigns,** by Clyde Wilcox. 1988. Paper, \$8.00 each (20% discount on an order of 25 copies or more of one book title). **The Dynamics of Political Budgeting: A Public Simulation,** edited