

Animal Welfare

Instructions for Authors — 2020

1. *Animal Welfare* considers: Original articles, ie first reports of the author's own work; Review articles based largely on other scientists' work; Short communications of less than 2000 words (these may be original, interpretative or review papers, factual accounts or field workers' practical experiences in dealing with welfare problems, constructive critiques of other papers, etc); Technical contributions from animal keepers, scientists, students, technicians etc, reporting practical methods of improving animal welfare; Letters on topical issues or material previously published in the journal.

Animal Welfare will not include papers based on work that involves unnecessary pain, distress, suffering or lasting harm. Authors must adhere to the 'Policy on studies involving live animals' as stated in the comprehensive Instructions for Authors*.

2. Manuscripts. Authors must consult the comprehensive Instructions for Authors*. Submissions should be in English, type-written, double spaced with lines numbered, on single-sided A4, with generous margins and pages numbered consecutively. Papers should be submitted to the Editorial Assistant via our ScholarOne online manuscript handling system: <http://mc04.manuscriptcentral.com/ufaw-aw>. Articles will be scrutinised by a minimum of two referees before being accepted or rejected and authors are encouraged to suggest and provide the names and contact details of up to three referees suitable for peer reviewing their manuscript (these may or may not be selected by Section Editors to undertake the peer review).

3. Contents of articles. The title page should give the full title of the paper, the name(s) and address(es) of the author(s) and a short running-head title. The full postal address, telephone and facsimile numbers, and email address of the correspondent should be given.

4. Text should include an abstract of not more than 250 words plus 6 keywords, one of which must be 'animal welfare'; an introduction; and, as appropriate, sections on materials and methods, results, discussion, conclusion, acknowledgements and references. Animal welfare implications of the paper should be set out at the end of the text as a subdivision of the discussion or conclusion.

5. Tables and figures should all be on separate sheets and a place marked for them in the text. All lettering on figures should be in Arial. Detailed instructions on presentation of illustrations are available. Black and white photographs are welcomed. Photographs can occasionally be reproduced in colour.

6. Layout must be as specified in the comprehensive Instructions for Authors* and follow the style of this issue in respect of headings, paragraphs, use of italics, quotation marks etc.

7. Numbers one to nine should be written in words unless they precede units of measurement. Numbers 10 and above should be written as numerals except at the beginning of a sentence. The 24 hour clock should be used for times of day, eg 1400h, and, if relevant, corrected to standard local time. Measurements should comply with the abbreviations in the International System of Units. Locations should be given as latitude and longitude.

8. References cited in the text should be carefully checked with those in the reference list and vice versa, particularly to ensure that the spelling of names and the dates match. In the text, references should be cited with the minimum of punctuation, for example:

"... carried out by Smith and Jones (1985) ...";

"... (Smith & Jones 1985) ..." ie use ampersand when reference is in parentheses;

"... (Smith 1985; Jones 1986)..." ie two or more references should be in chronological order;

"... (Smith *et al* 1985)..." ie use *et al* for three or more authors;

"... (Smith 1986a,b; 1988)..." ie by same author in the same and in a subsequent year.

Citations of personal communications and unpublished data should be avoided, but where used should be dated.

References should be listed at the end of the text in alphabetical and chronological order of all authors with the minimum of punctuation. Book and journal titles (including published conference proceedings) should be quoted in full and italicised or underlined to indicate italics. For example:

Boudreau PL and Tsuchitani C 1973 *Sensory Neurophysiology*. Van Nostrand Reinhold: New York, USA

Eaton P 1987 Hygiene in the animal house. In: Poole TB (ed) *The UFAW Handbook on the Care and Management of Laboratory Animals, 6th Edition* pp 144-158. Longman Scientific & Technical: Harlow, UK

Ross C 1988 The intrinsic rate of natural increase and reproductive effort in primates. *Journal of Zoology* 214: 199-219

9. Offprints. The corresponding author will be supplied with 10 free offprints. Further copies may be ordered at a cost.

10. Copyright. The copyright of each paper published becomes the property of UFAW and permission must be sought to reproduce any part or whole of the paper. However, UFAW will not put undue limitations on the author to use the material in other works.

* Comprehensive Instructions for Authors are available from UFAW or at www.ufaw.org.uk.

Printed by N2 Visual Communications Ltd, Hertford, Herts, UK

Published by

Universities Federation for Animal Welfare

The Old School, Brewhouse Hill, Wheathampstead, Herts AL4 8AN, UK

Tel: +44 1582 831818 Fax: +44 1582 831414 Web: www.ufaw.org.uk

The Universities Federation for Animal Welfare

UFAW, founded in 1926, is an internationally recognised, independent, scientific and educational animal welfare charity concerned with promoting high standards of welfare for farm, companion, laboratory and captive wild animals, and for those animals with which we interact in the wild. It works to improve animals' lives by:

- Promoting and supporting developments in the science and technology that underpin advances in animal welfare
- Promoting education in animal care and welfare
- Providing information, organising meetings, and publishing books, videos, articles, technical reports and the journal *Animal Welfare*
- Providing expert advice to government departments and other bodies and helping to draft and amend laws and guidelines
- Enlisting the energies of animal keepers, scientists, veterinarians, lawyers and others who care about animals

"Improvements in the care of animals are not now likely to come of their own accord, merely by wishing them: there must be research ... and it is in sponsoring research of this kind, and making its results widely known, that UFAW performs one of its most valuable services."

Sir Peter Medawar CBE FRS, 8th May 1957

Nobel Laureate (1960), Chairman of the UFAW Scientific Advisory Committee (1951–1962)

For further information about UFAW and about how you can help to promote and support its work, please contact us at the address below.

For further information about UFAW, please contact:

UFAW, The Old School, Brewhouse Hill, Wheathampstead,
Hertfordshire AL4 8AN, UK

Tel: +44 (0)1582 831818 Fax: +44 (0)1582 831414
Email: ufaw@ufaw.org.uk Web: www.ufaw.org.uk

Registered Charity No. 207996 (Registered in England) and Company Limited by Guarantee No. 579991