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Papers on audit must demonstrate a completed audit cycle. Correspondence is welcome; letters should be no longer than 250 words (please give word count) and include no more than three references, and no tables or diagrams. Letters can be e-mailed in the first instance to csantossinclair@rcpsych.ac.uk but signed copies must follow by post or fax. The correspondence editor will use a standard letter to inform authors if their letter is to be published or not. Book reviews should be no longer than 500 words.

If an individual patient is described, the patient should read the report before submission, and written consent must be obtained from the patient or an authorised person. Contributors should be aware of the risk of complaint by patients in respect of defamation and breach of confidentiality.

All material submitted should be accompanied by a covering letter to the editor signed by all authors. Contributions are accepted for publication on the condition that their substance has not been published or submitted elsewhere.

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