General Notes

BRITISH VOICE ASSOCIATION

(Reg. Charity no. 298675)

INTERNATIONAL SYMPOSIUM

Friday-Sunday 17-19 September 1993 Berners PARK PLAZA HOTEL Berners Street, London W1A 3BE

'VOICE-INFANCY TO OLD AGE'

Lectures, papers, workshops and panel discussions related to the voice from 'infancy to old age'. The British Voice Association is pleased to offer a residential package commencing Friday afternoon and finishing Sunday afternoon which includes the full Symposium and, in addition, optional entertainment.

The International Faculty will include: Ron Baken (U.S.A.), Salvador Casadevall (Spain), Wojtek Chodzko-Zajko (U.S.A.), Diane Forlano (U.K.), Horst Günter (Germany), Stellan Hertegård (Sweden), Allen Hirson (U.K.), Arnold Maran (U.K.), Gordon Stewart (U.K.), Johan Sundberg (Sweden), Virginia Wilson (U.K.).

Call for free papers: Paper relevant to the symposium theme are invited and should be sent to Mark Meylan, 54 Fernlea Road, London SW12 9RN. Telephone 081 673 4482. Fax 081 673 5858. Closing date 31 July 1993. Papers will be adjudicated by a panel and those selected for presentation will be eligible for

The Van Lawrence Prize of £200

	Cut
APPLICA	ATION FORM
I wish to register for this Symposium as follows:	
BVA Members:	Non-BVA Members:
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	o the BVA, 77B Abbey Road, London NW8 0AE as soon as, in favour of the 'BVA' by way of a deposit. The balance will
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THE INSTITUTE OF LARYNGOLOGY & OTOLOGY AND THE ROYAL NATIONAL THROAT NOSE & EAR HOSPITAL

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The course will cover a wide range of Otorhinolaryngological and Head and Neck surgical techniques with instruction in the design, function and use of instruments, sutures and equipment. Essential details often neglected, infrequently taught, and difficult to obtain from books will be covered. These details are basic to the art and practice of safe and effective surgery.

Come and improve your skills in surgical technique and learn how to use equipment correctly. The course will include lectures, practical demonstrations and video presentations.

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Course Tutor: David Howard

(aided and abetted by the staff of the Institute and Royal National Throat Nose and Ear Hospital)

Details from:

Administration, Institute of Laryngology and Otology, 330/2 Gray's Inn Road, London WC1X 8EE.

Telephone: 071-837 8855 ext. 4214. Fax: 071-837 9279.

TEMPORAL BONE SURGICAL DISSECTION COURSE

OFFERED BY

THE DEPARTMENT OF OTOLARYNGOLOGY

THE UNIVERSITY OF MICHIGAN MEDICAL SCHOOL, ANN ARBOR, MICHIGAN

COURSE DIRECTOR: STEVEN TELIAN, M.D.

1993: 18-22 October, 8-12 November

Intensive one-week courses emphasize the surgical and anatomical approaches to the temporal bone, and are presented in a manner relevant for the otologic surgeon, utilizing lectures, videotapes, and dissection.

Mornings and afternoons are spent in the dissection laboratory, giving extensive drilling experience in temporal bone anatomy and surgical techniques. All instruments and high-speed handpieces will be provided.

Course fee: Physicians \$1,000; Residents \$850.

For further information write:

Steven Telian, M.D., Taubman Medical Center, 1500 E. Medical Center Drive, Ann Arbor, Michigan 48109-0312, U.S.A. Tel: (313) 936-7633.

TWJ FOUNDATION THE TRUSTEES OF THE TWJ FOUNDATION INVITE APPLICATIONS

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Applicants must be Fellows in one of the Royal Colleges of Surgeons and a Senior Registrar in Otolaryngology in an appointment recognised for Higher Surgical Training in the United Kingdom or the Republic of Ireland.

Further details concerning applications should be obtained now from

The Trustees of the TWJ Foundation, Courtlands, 61 Kingswood Firs, Grayshott, Hindhead, Surrey GU26 6ER.

The closing date for formal applications will be Saturday, September 26, 1993

SECOND WORLD CONGRESS ON LARYNGEAL CANCER

SYDNEY, AUSTRALIA

21-25 February 1994

On behalf of the Departments of Otolaryngology and Radiation Oncology, The Prince of Wales Hospital, Sydney, I extend to you a warm invitation to attend an International Meeting on Laryngeal Cancer.

The programme will cover all aspects of laryngeal cancer. Our theme will be to suggest future directions in research, diagnosis and management.

Congress Secretariat

Please address all correspondence and enquiries to:

The Secretary,
Conference Action Pty Ltd.,
PO Box 1231,
North Sydney, NSW 2059,
Australia

Telephone: 02-956 8333/INT + 61 2 956 8333 Facsimile: 02-956 5154/INT + 61 2 956 5154

FESS WORKSHOP 9th AND 10th JULY 1993

One and a half day course at the Institute of Laryngology & Otology

Organised by V. J. Lund and I. S. Mackay

The workshop will include live demonstrations of functional endoscopic sinus surgery, discussion on diagnostic endoscopy and CT scanning and cadaver dissection.

Maximum number of delegates: 15

The workshop is supported by Richard Wolf who will supply endoscopic instrumentation, video and camera systems.

Course Fee: £195 (including lunch on Friday 9th)

Applications and further details from Institute Office, 330–332 Gray's Inn Road, LONDON WC1X 8EE Tel: 071-837-8855 Ext 4214 Fax: 071-837-9279

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Instructions to Authors

Review Articles. Articles of this type, preferably not exceeding 3,000 words will be considered but the author(s) are expected to be a recognised authority on the topic and have carried out work of their own in the relevant field.

Historical Articles. Articles of this type are generally encouraged, but it is obvious that they have to provide some new information or interpretation, whether it be about a well-known person or for example an instrument associated with him, but those from within a Hospital's own department who have made a hitherto less well-known contribution would be welcome.

Letters to the Editor. This feature has been re-introduced to give those who wish to comment about a paper previously published within the Journal, an opportunity to express their views. Wherever possible, the original author is asked to add his further comment, thereby adding to the value of the contribution. Such letters should be sent as soon as possible after publication of each month's issue of the Journal in the hope of including them early thereafter.

'Mini-papers', such as those which appear in the British Medical Journal, Lancet, or New England Journal of Medicine, will not be acceptable except on the rare occasion that they bring information of immediate interest to the reader.

Pathology. Articles which are of pathological interest with particular emphasis on the way the diagnosis was achieved now appear on a monthly or bimonthly basis. It is hoped that clinicians will involve their pathologists in these reports, and all illustrations must be of first-class quality. Where a department, particularly those overseas, may not have such specialized facilities, it may be possible, if a block or several unstained sections are provided for our Adviser to produce or supplement the illustration submitted. Only contributions of particular pathological interest will be accepted.

Radiology. Short reports on cases in which the radiology has been crucial in the making of the diagnosis or the management of a particular case now appear on a monthly or bimonthly basis. This spot is to encourage clinicians and radiologists to produce material of particular interest in the specialty and to encourage co-operation in this field. Only presentations with first-class illustrations can be accepted and these must emphasise a problem of unusual clinical interest.

Short Communications. This feature will be used on an occasional basis. Examples of material suitable for inclusion under this title would be, for example: a piece of work which was of clinical interest but had failed to produce findings which were of statistical significance; where an investigative technique has been applied to an allied field, not warranting a further in-depth description of its earlier application and methodology.

'Silence in Court'. Articles on medicolegal topics are welcome but a preliminary letter written beforehand is requested to ensure that the contribution would be appropriate.

Check List for Authors/Secretaries

- Title page—Titles should be short with names of the authors, higher degrees only and the city/country.
 Details of the departments in which the authors work should be put lower down.
 - An address for correspondence should be supplied together with the author who should receive this; this will ultimately appear beneath the list of references. If the paper was presented at a meeting, the details of this must be given and will be inserted at the bottom of the first page of the printed script.
- 2. Abstract—No paper will be accepted without this and it adds considerably to the Editor's time to have to write and request this if the paper is accepted.
- Key Words—only those appearing as Medical Subject Headings (MeSH) in the supplement to the Index Medicus may be used; where appropriate word(s) are not listed those dictated by common sense/usage should be supplied.
- 4. To follow the instructions to Authors with the way in which the paper is set out. It is preferred that each section should start on a fresh page with double spacing and wide margins.
- 5. References must be in the Harvard system; to submit a paper using the Vancouver system is automatically to have it returned or rejected.
- 6. Two sets of illustrations must be included, one of half-plate size and the other with the width of 80 mm. Illustrations must be clearly labelled with the author's name on the reverse side and where appropriate with an arrow to give orientation.
- 7. Authors to check manuscript and references to see that these match up particularly for dates and spelling.
- 8. Title of Journals must be given in full with the date, volume number and first and last pages.
- 9. Consent to be obtained from a patient if a photograph of their face is to be reproduced.
- 10. If the author to whom correspondence is to be directed changes his address, he should let the Editorial Office know as soon as possible.
- 11. Page proofs will normally be sent out one month in advance and must be returned as soon as possible.
- 12. Authors should provide a Facsimile number (FAX) whenever possible to speed communication. The FAX number of the Editorial office is 0483 451874.
- 13. Manuscripts with tables only may be transmitted by FAX; those with graphic or visual illustrations, e.g. graphs, X-rays, pathology, electrical records (ENG, BSER etc) must continue to be sent by post as the quality of reproduction does not give sufficient accuracy of detail.

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